

Memo



Southwest Sites Consulting
Engineering and Environmental Services

To: File

From: Southwest Sites Consulting

Date: 1-23-16

Re: TA meeting #1

Date of Meeting: 1-21-16

Attendees: Haley Michael, Kelsey Hammond, Dani Halloran, Robert Reny, Taylor Oster, Dr. Bridget Bero

Topics: Work Plan and In Situ Sampling Preparation

- Reviewing SAP and HASP
- Discuss travel plans
- Prep materials and materials list
- Loading van and prep
- Discuss labeling of samples and documentation in field notes

Action Items:

- Haley, Taylor, Dani- Purchase needed items and divide other items needed
- Robert, Taylor, Dani- load van and prep all materials and DI water
- All- Sample on site
- Bero- Get van
- Haley- Bring camera for documentation
- Taylor- Bring and prepare field notebook
- Kelsey- bring go pro for video documentation
- All- Confirm all travel plans

Memo



Southwest Sites Consulting
Engineering and Environmental Services

To: File

From: Southwest Sites Consulting

Date: 3-13-16

Re: TA meeting #2

Date of Meeting: 3-10-16

Attendees: Haley Michael, Kelsey Hammond, Dani Halloran, Robert Reny, Taylor Oster, Dr. Bridget Bero

Topics: XRF Results and Progress on AA

- Hours Update
- How many samples to AA?
- Current XRF data
- Any new COC's? no just lead
- Discussion on procedure for risk assessment- IRIS and exposure scenarios

Action Items:

- Send Samples for AA to chem lab
- Dani- GIS mapping
- Haley- XRF data compilation and editing
- Rob- XRF vs. AA
- Taylor- Risk assessment
- Kelsey- Risk Assessment
- Edit Scope- all members of team
- Edit and finish 50% PASI
- Rob- Project Update Presentation

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Southwest Sites Consulting
Engineering and Environmental Services

To: File

From: Southwest Sites Consulting

Date: 3-27-16

Re: TA meeting #3

Date of Meeting: 3-24-16

Attendees: Haley Michael, Kelsey Hammond, Dani Halloran, Robert Reny, Taylor Oster, Dr. Bridget Bero

Topics: 50 % PASI, eco and human risk assessment

- Hours Update
- Schedule (on time)
- Risk Assessment Slope Factors
- Exposure Scenarios
- Discuss TOX data
- Review AA vs XRF results
- Review GIS mapping results

Action Items:

- Taylor-Kelsey- Finalize risk assessment
- All- edit sections of PASI
- All- Continue to write PASI
- Rob and Haley- Any additional analysis of XRF vs AA data

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Southwest Sites Consulting
Engineering and Environmental Services

To: File

From: Southwest Sites Consulting

Date: 4-3-16

Re: TA meeting #4

Date of Meeting: 3-31-16

Attendees: Haley Michael, Kelsey Hammond, Dani Halloran, Robert Reny, Dr. Bridget Bero

Topics:

- Hours Update (include meeting hours?)
- Schedule (on time)
- Further Data Analysis
- Exposure scenarios and human risk assessment
- AA vs. XRF analysis regression
- PA SI clarifications (econ?)

Action Items:

- Taylor- Finalize eco risk assessment, edit sections of PASI
- All- Continue to write PASI
- Rob- Any additional analysis of XRF vs. AA data
- Written sections:
 - Eco risk, website- Taylor
 - Human risk- Kelsey and Haley (redo 95% work)
 - Kelsey- PA,SI edits
 - Maps GIS, make ppt- Dani
 - AA and XRF data manipulation, econ assessment- Robert